



Steering Committee Meeting Video Conference

MINUTES

February 23, 2022

3:30PM – 5:00PM

- I. **Welcome** – Mayor Woolsey
Mayor Woolsey welcomed everyone.
- II. **Nominations to the Steering Committee** – Mayor Woolsey
As a result of changes during the election season, the City of Charleston currently does not have representation on the Steering Committee. Charleston’s Mayor Tecklenburg recommended Carolyn Parker as the representative.

Motion for Carolyn Parker to serve on the Steering Committee as the City of Charleston representative. Motion carried.

- III. **Chair and Vice-Chair Elections** - Mayor Woolsey
Per the Steering Committee’s Operating Agreement, Mayor Woolsey has reach the limit of service as Chair of the Committee; it is time to elect a new Chair.

*Motion to nominate Jenny Honeycutt as the Chair. Motion carried.
Motion to nominate Spencer Wetmore as the Vice-Chair. Motion carried.*

- IV. **Previous Meeting Minutes** – Mayor Woolsey
Minutes from the December 15, 2021, Steering Committee meeting were approved unanimously.

- V. **NPS Technical Assistance Application** – Katie Zimmerman
A proposal was made in 2021 to apply for technical assistance from the US Department of the Interior National Park Service (NPS). The application is due March 1st. The Steering Committee was provided a draft resolution committing to:

- 1) Provide feedback on Folly Road corridor policies or projects that may come from the plan and could be prioritized in the future.
- 2) Assist with outreach to aid with the process as it proceeds.

Motion to approve the resolution to the NPS. Motion carried.

VI. Phase 1 Project Update – Sheila Parker

Right-of-way (ROW) acquisition is still in progress. Permitting is on the City’s agenda for final comment reviews and approvals. Response to comments have been resubmitted back to SCDOT. Detailed utility coordination has commenced, and no water or sewer subsurface relocations are expected, only above-ground items such as water meters and some Dominion power lines may be moved. Once ROW acquisition and utility coordination are complete, award of construction is expected for last quarter of this year with construction expected to be completed in one year.

VII. Crash Data Review – Toole Design

As a follow up to a previous request, Toole Design presented information on corridor crash data. There was interest in looking more in-depth at causes of crashes at specific locations along the corridor to determine what could potentially be done to mitigate the frequency of crashes. This may be considered at a later time, dependent on available budget in the Program Management contract.

VIII. Phase 2 Project Discussion – Toole Design

Staff presented information on the logical termini for the next project phase. Four segments were presented: Segment A) George L. Griffith Boulevard to S. Grimball Road; Segment B) S. Grimball Road to Sol Legare Road; Segment C) Sol Legare Road to Little Oak Island Road; and Segment D) Little Oak Island Road to Arctic Avenue.

Motion to focus the Phase 2 Project on Segments A and B. Motion carried.

IX. Public Outreach Update – Toole Design

Appreciation Plaques - Toole Design presented recommendations on how to implement the Plaque Recognition Program. Recommendations include recognizing property and business owners who either build a portion of the path or dedicate an easement for the path; doing the presentation of recognition twice per year in June and December; doing the presentation during the Steering Committee meetings; and those being recognized would receive an acrylic plaque with the Rethink Folly Road logo.

Motion to proceed with the implementation of the Plaque Recognition Program as presented. Motion Carried.

Property and Business Owner Outreach Program – Toole Design presented recommendations on how to implement the program. Two phases to the program were presented. Phase 1: One-on-One in-person 30-minute meetings; meeting discussions on Rethink Folly Road goals and objectives; document feedback in a memo; follow up with a letter of appreciation for participation. Phase 2: Concept design recommendations; one-on-one participants invited to apply; select up to three locations to conduct concept designs; staff to help select participants; certificate of appreciation for all participants.

Motion to proceed with the Property and Business Owner Outreach Program as presented. Motion Carried.

Online Progress Tracking Map - Toole Design introduced the Steering Committee to the Online Progress Tracking Map. Steering Committee members were encouraged to review the site on their own and provide comments and feedback.

Motion to launch the Online Progress Tracking Map as part of the project website. Motion carried.

X. Jurisdictional Updates – Various

City of Folly Beach – Adam Barker

- Announced Katie Gerling is no longer with the City of Folly Beach.

Charleston County –Niki Grimball

- No updates

City of Charleston – Jim Hemphill

- No updates

Town of James Island – Kristen Crane

- No updates.

XI. Adjourn

Meeting adjourned.

DRAFT